

**Board of Fire Commissioners  
LINDENWOLD FIRE DISTRICT No.1  
Monthly Meeting Minutes**

**Meeting Date:** January 20, 2025  
**Meeting Place:** Fire Administration Building  
**Meeting Called To Order:** 6:30pm  
**Members of Board Present:** **Chairman** – Richard Paul  
**Vice Chairman** – Tamara DeLucca - excused  
**Treasurer** – Wayne Hans  
**Secretary** – Frank Weindel  
**Commissioner** – Frank DeLucca  
**District Clerk** – Tiffany Beach  
**Solicitor** – Jeffrey Catalano

**Salute the Flag**

**Sunshine Law – Comm. Paul**

In accordance with the NJ Sunshine Law this meeting Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised this meeting will be recorded for possible later playback.

**Roll Call Commissioners**

All present. Comm. T. DeLucca is excused

**Minutes of the Previous Meeting – Comm. Paul**

Motion made by Comm. Weindel seconded by Comm. Hans to approve the December 18, 2024 Board meeting minutes as they are available to the public upon request. Any questions? All in favor, ayes have it.

**Correspondence – Cl. Beach**

N/A

**Treasurer's Report – Comm. Hans**

As of January 20, 2025

TD Bank Money Market Account	1,164,909.69
TD Bank Money Market Capital	2,571.77
TD Bank General Checking	351,728.94
Investment NJ ARM	2,135,692.15
Building NJ ARM	10,319,116.80
TD Bank Payroll Checking	35,774.96
TD Bank LEA Dedicated Penalty	5,578.36
TD Bank LEA Trust Penalty	14,697.59
Petty Cash	200.00
Total Current Assets	14,030,270.26

Motion made by Comm. Weindel seconded by Comm. Hans to accept the Treasurer's Report as read.  
Any questions? (hearing none) Roll call vote, all yes. Comm. F. DeLucca No.

**Payment of Bills – Comm. Hans**

**Comm. Hans:** In front of you, you have a list of 52 bills totaling \$126,778.14

Motion made by Comm. Weindel seconded by Comm. Hans to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes. Comm. F. DeLucca No.

## **COMMITTEE REPORTS**

### **Administration / Personnel – Comm. T. DeLucca**

No report.

### **Fire Department Equipment – Comm. Paul**

No report.

### **Recruitment / Membership – Comm. F. DeLucca**

No report.

### **Communications – Comm. DeLucca**

No report.

### **Budget – Comm. Hans**

No report.

### **Fitness Center – Comm. F. DeLucca**

No report.

### **Fixed Assets/Sale of Assets – Comm. DeLucca**

No report.

### **Hydrants/ Water – Comm. Hans**

No report.

### **Building Maintenance / Grounds – Comm. Hans**

**Comm. Hans:** I salted & cleaned up the walkways here for the meeting tonight.

### **Incentive Program – Comm. Weindel**

No report.

### **Computers – Comm. DeLucca**

**Cl. Beach:** Surface Pros are in & in process of being placed in the vehicles. Commissioner DeLucca is looking at getting prices for updating our website, Commissioner DeLucca also has a phone call into Civic Plus which is who the Borough uses as well.

### **Apparatus – Comm. Paul**

**Comm. Paul:** All are in service. Getting a date and time for the Borough can take the Engine to have the Turbo replace.

### **Future Projects- Comm. Paul**

**Comm. Paul:** On January 7<sup>th</sup> the architect held a Pre-Bid meeting at the Linden Ave fire house. On Thursday January 23<sup>rd</sup> we will be going in front of the Joint Land Use board at 6pm.

### **NFPA testing- Comm. Paul**

**Comm. Paul:** End of March they will be starting the yearly testing of the hose, pumps and ladders.

### **Uniforms – Comm. Weindel**

**Comm. Weindel:** Just waiting for the uniforms to come in.

### **Turn-Out Gear – Comm. Paul**

**No report.**

### **S.O.G.'s – Comm. Paul**

No report.

### **Assist Personnel – Comm. Paul**

No report.

### **Fuel – Comm. Weindel**

**Comm. Weindel:** New cards should be in soon.

### **Training- Comm. Weindel**

No report.

### **Insurance – Comm. F. DeLucca**

No report.

### **Health & Safety – Comm. Hans**

**Comm. Hans:** 2 physicals were done.

**Chief's Report –Chief Beeler**

**Chief Beeler:** Last month we had 89 calls. 2024 we had 868 total runs. We have Cooper Wells starting fire school this weekend and Kevin Adams should be finishing up school soon. Mandatories are in process in the department.

**Office of Fire Prevention – Fire Official Shannon**

**F/O T. Shannon:** Fire Official's report for December 17, 2024– January 20, 2025 was read aloud, a copy is attached.

**President's Report – Comm. Paul**

N/A

**Borough of Lindenwold – Councilman Morrissey**

**Mr. Morrissey:** Several residents expressed concerns about the lighting at the new building. Just wondering where you were with that?

**Comm. Paul:** The public will be able to have their say at the Land Use meeting Thursday night.

**Solicitor – J. Catalano**

No report.

**Resolutions – Comm. Paul**

**Resolution 2025-01 To Authorize Executive Session**

Motion made by Comm. Hans seconded by Comm. Weindel. Any questions? (hearing none)

Roll call vote, all yes. Comm. F. DeLucca no.

**Resolution 2025-02 To Adopt the 2025 Budget**

Motion made by Comm. Weindel, seconded by Comm. Hans. Any questions? (hearing none) Roll call vote, all yes.

**Resolution 2025-03 To Authorize the 2025 temporary Budget**

Motion made by Comm. Weindel, seconded by Comm. Hans. Any questions? (hearing none) Roll call vote, all yes.

**Resolution 2025-04 Resolution Designating Qualified Purchasing Agent**

Motion made by Comm. Weindel, seconded by Comm. Paul. Any questions? (hearing none)

Roll call vote, all yes. Comm. Hans abstains.

**Resolution 2025-05 Resolution Memorandum of Understanding with Borough for EMS**

Motion made by Comm. Weindel, seconded by Comm. Hans. Any questions?

**Sol. Catalano:** Just to make it clear, this is a Resolution to authorize the Solicitor to enter negotiations with the Borough of Lindenwold to make a memorandum of understanding. This is where I will work with the Boroughs' Solicitor to make sure our T's are crossed & our I's are dotted.

**Comm. F. DeLucca:** Has the Borough done a Resolution in support of this?

**Sol. Catalano:** Not to my understanding. I will state the Mayor did reach out to us seeking a Memorandum of Understanding. This is the first step. Pending passage of this resolution I will be reaching out to the Boroughs Solicitor.

**Comm. F. DeLucca:** Shouldn't Council pass a Resolution prior to this?

**Sol. Catalano:** This is just authorization for me to reach out to the Borough on behalf of the Board. Yes, the Borough will have discussions and pass a resolution to engage and will bring back an MOU so the Board can make sure everything is good. There is also a paragraph in the Resolution that states that the MOU should be reviewed and favorably recommended by both solicitors and both the Fire District and the Borough.

**Comm. F. DeLucca:** I guess my question is to the two Commissioners who sit on the building committee, when was this discussed?

**Sol. Catalano:** In Executive session prior to this meeting.

**Comm. F. DeLucca:** Wasn't it a year ago?

**Sol. Catalano:** I know you made mention about to memorialize a contract with EMS services.

**Comm. F. DeLucca:** God Bless you Jeff.  
Roll call vote, all yes. Comm. F. DeLucca, No.

**Old Business – Comm. Paul**

**Comm. Paul:** Any old business? (hearing none)

**New Business – Comm. Paul**

**Comm. Paul:** Any new business? (hearing none)

Motion made by Comm. T. DeLucca, seconded by Comm. Hans to go back into new business. All in favor, ayes have it.

Motion made by Comm. F. DeLucca, seconded by Comm. T. DeLucca for a request for proposal for professional services for construction management of the endeavor that we are embarking upon.

**Public Portion – Comm. Paul**

Motion made by Comm. Weindel, seconded by Comm. Hans to open to the public. All in favor, ayes have it.

**Chief Beeler:** Chief of Department & I'd like to address this to the 4 Fire Commissioners here tonight. From this point forward I ask that we are left out of the whatever this is going to be. We are here as firefighters and as members to protect this town. We don't want to be involved in back and forth. I know it is my responsibility to be here at these meetings to discuss the future of this board. I understand we all have different personalities and ideas but I hope we can all work together and make this work great. For the first time in a long time, I feel the Board is fractured and the fire department is not. The fire department is going to continue to do the best job that we can. We are going to stay out of this. We need to work together, for the betterment of the department for the town. When we started this project, it was always under one roof, one department, and one set of rules not the 3 that we've always had. It seems like there are a lot of different directions going. I just want to state it, I hope the 5 of you can work together and put your differences aside and be the person that you were elected to be to lead and help create the fire department of the future that benefits the residents, the future and the firefighters.

**John Honer:** Past Chief, 45 years as an inspector, helped supervise the sub code reviews, has worked in both Camden and Gloucester County on many big projects. Mr. Honer has spoken to many people in regards to the new building and the history. He spoke with President Wells & knows that the historic artifacts have been packaged away for safe keeping. Mr. Honer also mentions that he has spoken to an individual in hopes that he will donate to help facilitate the history within the building.

**Comm. F. DeLucca:** Are you applying for a job? Do you work with architect?

Mr. Honer responds by stating that he is just interested in helping.

Motion made by Comm. Hans, seconded by Comm. Weindel, to close to the public. All in favor, ayes have it.

**Open to Commissioners – Comm. Paul**

N/A

**Adjourn – Comm. Paul**

Motion made by Comm. Hans seconded by Comm. Weindel to adjourn the meeting at 7:53.

Any questions? (hearing none) All in favor, ayes have it.

Lindenwold Fire District No.1  
**Balance Sheet**  
As of January 20, 2025

	Jan 20, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · CASH	
1011 · TD Bank Money Market Acco...	1,164,909.69
1013 · TD Bank Money Market Capital	2,571.77
1015 · General Checking 3	351,728.94
1016 · Investment NJ ARM	2,135,692.15
1017 · Building- NJ ARM	10,319,116.80
1020 · TD Bank Payroll Checking	35,774.96
1030 · TD Bank LEA Dedicated Pen...	5,578.36
1040 · TD Bank LEA Trust Penalty	14,697.59
1090 · Petty Cash	200.00
<b>Total 1000 · CASH</b>	<b>14,030,270.26</b>
<b>Total Checking/Savings</b>	<b>14,030,270.26</b>
<b>Total Current Assets</b>	<b>14,030,270.26</b>
<b>TOTAL ASSETS</b>	<b>14,030,270.26</b>
<b>LIABILITIES &amp; EQUITY</b>	<b>0.00</b>

## FIRE MARSHAL'S REPORT

01/20/2025

December 17, 2024 to January 20, 2024

### Inspections Completed:

FOP Lodge 9  
VaVa Studios  
Bethany Baptist Sanctuary  
Bethany Church  
SBA Monarch Towers  
Canal's Liquor  
Best Price Auto  
Kings and Queens  
Lindenwold Beauty

18

Shell Gas Station  
Bethany Baptist School  
Bethany Baptist Harvest House  
Bethany book Store  
Lindenwold Public Works  
Lindenwold Moose  
Lindenwold Car Wash  
Heathers ARC Group Home (8)  
Stonington Court Apt

### Re- Inspections:

Road brine  
Pike Liquors  
Lindenwold Tire  
Parc One apt  
Wawa Store 973  
FOP Lodge  
Don Tequila bar

14

Jack's Donuts  
Lynne brook Gardens  
Lindenwold Fire Gym  
Stonington Court  
Wawa Gas 973  
Summit Place apt  
Hope Residential (Park Ave)

Complaints Received 0

**RESOLUTION 2025- 01**

**Board of Fire Commissioners  
Fire District No 1  
Borough of Lindenwold, County of Camden**

**RESOLUTION TO AUTHORIZE Executive Session**

WHEREAS, matters have come before the Board of Fire Commissioners as follows: new building project

WHEREAS, the Open Public Meetings Act permits an Executive Session to discuss said matters; new building project

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Executive Session on 01-20-2025 at 6:30 pm or soon thereafter as the Board direct as part of its meeting to discuss said matters. Such Executive Session in connection with the new building project shall not be disclosed; and

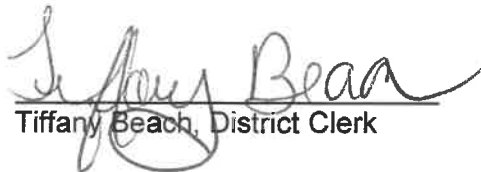
BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Executive Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

App 201050

Dated: January 20, 2025

  
Chairman Richard J Paul Jr.

  
Tiffany Beach, District Clerk

2025-02

## 2025 ADOPTED BUDGET RESOLUTION

Lindenwold Borough FD No. 1

**FISCAL YEAR: January 1, 2025 to December 31, 2025**

WHEREAS, the Annual Budget for the Lindenwold Borough FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 20, 2025; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and


WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$2,341,093.00 which includes amount to be raised by taxation of \$1,286,418.00, and Total Appropriations of \$2,341,093.00; and

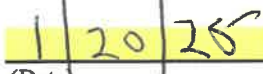
WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 20, 2025 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$2,341,093.00, which includes amount to be raised by taxation of \$1,286,418.00, and Total Appropriations of \$2,341,093.00; and

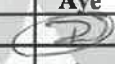


BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)

  
(Date)

### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Richard J Paul, Jr.				
Tammy Delucca				
Frank Weindel				
Wayne Hans				
Frank Delucca, Jr.				



**RESOLUTION**

**2025 - 03**

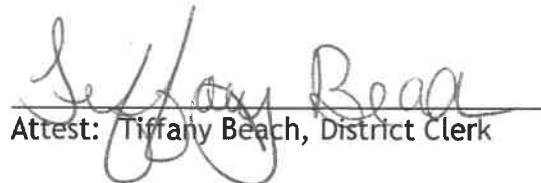
**TEMPORARY BUDGET ADOPTION 2025**

WHEREAS, N.J.S.A. 40A:14-78.17 directs that a Board of Fire Commissioners shall adopt a temporary budget when appropriations are to be made prior to the adoption of the budget.

NOW THEREFORE, It is herein resolved and approved that a temporary budget be and is hereby adopted by the Board of Fire Commissioners covering the period prior to the adoption of the budget by the voters, in an amount not to exceed 14% of the total appropriations made for all purposes in the budget for 2025 fiscal year, excluding appropriations for interest, debt redemption and capital improvements.

Dated: 01/20/2024

  
Richard J Paul Jr., Chairman

  
Attest: Tiffany Beach, District Clerk

**Lindenwold Fire District No. 1**  
**2025 Temporary Budget**

Salaries	\$	27,076
Fringe Benefits		7,192
Elections		840
Professional Services		6,440
Office Expense & Supplies		616
Utilities		6,146
Advertising		350
Payroll Service Fees		700
Rentals		33,338
Insurance		17,869
Maintenance & Repairs		16,569
Supplies		2,100
Training		2,800
Uniforms		2,874
SFSG Expenses		1,104
Fees - Medical/Screening		770
Volunteer Allowance		6,300
Other LEA Expenses		770
Promotion		1,540
Fire Police		350
Land SAR		350
Nonbondable Assets		14,630
Fire Prevention Materials		1,680
		<hr/>
<b>Total Appropriations</b>	<b>\$</b>	<b>152,402</b>
		<hr/>

## **Resolution 2025- 04**

### **Resolution Designating Qualified Purchasing Agent Pursuant to N.J.S.A. 40A:11-9**

**WHEREAS**, the Board of Fire Commissioners of Lindenwold Fire District acknowledges that all procurements by the Board shall be made in accordance with the Local Public Contracts Law: N.J.S.A. 40A:11-1, *et. seq.*, as amended, and Rules and Regulations promulgated thereunder; and

**WHEREAS**, N.J.S.A. 40A:11-9 permits the Board, by Resolution, to designate an individual to serve as the Board's Qualified Purchasing Agent; and

**WHEREAS**, the Board acknowledges that designation of an individual to serve as Qualified Purchasing Agent shall delegate to said individual the authority, responsibility and accountability for the purchasing activity for the Board in the name of the Board and conduct any activities as may be necessary or appropriate to the purchasing function of the Board as its agent; and

**WHEREAS**, the New Jersey State Legislature, through the Director of the Division of Local Government Services, has established a criteria for individuals to qualify for designation as a Qualified Purchasing Agent (N.J.S.A. 40A:11-9(b)), among which are education and/or experience, training and examination requirements; and

**WHEREAS**, Ryan Giles, Borough Administrator of the Borough of Brooklawn/Westville, has been issued a qualified purchasing agent certificate by the State of New Jersey, Department of Community Affairs, Division of Local Government Services recognizing that he has satisfied the professional and educational qualifications as set forth in N.J.S.A. 40A:11-9(b) a copy of which is attached hereto; and

**WHEREAS**, the Board finds and determines that it is in the best interest of the District to designate a Qualified Purchasing Agent.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Lindenwold Fire District that Ryan Giles is designated the Qualified Purchasing Agent for the Board effective January 20, 2025 through March 4, 2025 unless otherwise resolved by the Board; and

**BE IT FURTHER RESOLVED**, that Ryan Giles be granted all authority, responsibility and accountability of a qualified purchasing agent pursuant to the laws of the State of New Jersey and that he be authorized in the name of the Board to conduct any activities as may be necessary or appropriate for the purchasing functions of the Board, as its agent; and

**BE IT FURTHER RESOLVED**, that the Board establish the enhanced bid and quote threshold for public bodies with designated Qualified Purchasing Agents in those amounts established and/or adjusted by the Governor pursuant to N.J.S.A. 40A:11-3(c); and

**BE IT FURTHER RESOLVED**, that the Qualified Purchasing Agent shall establish rules and regulations for the Board's procurement which rules and regulations shall not be inconsistent, but shall supplement, the laws of the State of New Jersey; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the District Auditor for preparation of the 2025 compliance audit; and

**BE IT FURTHER RESOLVED**, that a signed, conformed and compared copy of this Resolution should be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act": N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)": N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

This resolution shall take effect immediately

By: \_\_\_\_\_

Richard J. Paul Jr., Chairman

ATTEST: \_\_\_\_\_

Tiffany Beach, District Clerk

I hereby certify that the above resolution was duly adopted at a meeting of the Board of Fire Commissioners held on January 20, 2025.

\_\_\_\_\_  
Tiffany Beach, District Clerk

**RESOLUTION 2025- 05**

**AUTHORIZING THE NEGOTIATION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE BOROUGH OF LINDENWOLD AND LINDENWOLD FIRE DISTRICT NO. 1 PERMITTING THE BOROUGH OF LINDENWOLD TO HOUSE EMS SERVICES AT THE NEWLY CONSTRUCTED FIREHOUSE**

**WHEREAS**, the Borough of Lindenwold (“Borough”) has requested that the Board of Fire Commissioners for Lindenwold Fire District No. 1 (“Fire District”) to permit the Borough to house EMS Services in the Fire District’s newly constructed firehouse; and

**WHEREAS**, the Fire District seeks to construct an 18,000 square foot building at the site of the existing firehouse, 517 Linden Avenue, Lindenwold, NJ and on two adjacent lots Block 91, Lots 2.01 and 10 along Elm Avenue in Lindenwold, NJ (“New Firehouse”); and

**WHEREAS**, the Fire District is amenable to allowing the Borough to house EMS Services in the New Firehouse; and

**WHEREAS**, the Fire District and Borough should enter into negotiations of a memorandum of understanding permitting the Borough to house EMS Services in the New Firehouse; and

**WHEREAS**, the Fire District is cognizant of the important services provided by EMS Services and its value to the health and safety of the Borough residents; and

**WHEREAS**, such a memorandum of understanding should be reviewed and favorably recommended by the respective solicitors of both the Borough and Fire District;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Lindenwold Fire District No.1 that it hereby authorizes the Board Solicitor, Jeffrey P. Catalano, Esquire, to enter into negotiations for a memorandum of understanding between the Borough and the Fire District permitting the Borough to house EMS Services in the New Firehouse.

This resolution shall take effect immediately

By: \_\_\_\_\_

Richard J. Paul Jr., Chairman

ATTEST: \_\_\_\_\_

Tiffany Beach, District Clerk

I hereby certify that the above resolution was duly adopted at a meeting of the Board of Fire Commissioners held on January 20, 2025.

Tiffany Beach, District Clerk